

BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

**Minutes of the Parish Council meeting duly convened and on November 15th 2022 at 7.30pm In
the Church Room**

Present: Cllrs S. Robson (Chair), J.Davys, C.Collett, B.Nielson, S.Jackson, G.Gilgrass, J.Debney,
J.Harding, A. Simpson

In attendance: K. Fanstone (Clerk)

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| 1 | Apologies for Absence . Apologies received from Cllr Baines, Cllr Sudbury |
| 2 | Minutes of the meeting held on 18th October 2022 . The minutes of the meeting held on 18 th October 2022 were approved and were signed by Cllr Robson |
| 3 | Declarations of Disclosable Pecuniary Interest . Cllr Debney declared an interest in the Parish Council car park Land. |
| 4 | Public Participation . There was no request for public participation |
| 5 | District Councillor Report . Cllr Sudbury was unable to attend County Councillor Report The land available for change report is now available on the SODC website, there is a video online to explain what the Call for Land and Buildings Available for Change is and what happens. Councillor grants applications have now closed, Cllr Simpson has awarded some of her grant to the Brightwell Village Hall. SODC and Wallingford Town Council have applied to have a section of the Thames awarded bathing status, if successful this will be a really positive thing for the whole area. Clerks Report – A new internal auditor is needed due to the current company no longer providing the service. Several companies have been approached but the most suitable for the size of our council is Deborah O’Brien, Cllr Collet proposed appointing Deborah O’Brien, and Cllr Robson seconded. All agreed. Katie to confirm and appoint auditor. The PC has received an email about speeding through the village, some new signs were requested. Cllr Debney agreed that the locations suggested used to have 20mph signs in those locations and we will look to replacing them. The defib order has been placed and it was agreed to ask John Calvert to fit it. Planning Report |

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| P22/S3905/HH | 3 Church Lane - Garage | The planning committee would like some more Members of the Council to do a site visit and look at the proposed location of the garage, Cllr Collett to speak to Planning regarding a previous condition placed on the last planning application. |
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The developer for the land on the Old Didcot Road will be dialling into the December meeting to present their plans.

Agree Payments for approval

| Payee and reason | £ total |
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| K. Fanstone – Clerk’s Salary November (New 22/23 rate agreed with LGA) | £699.40 |
| Back dated pay for new rate agreed - April 22-October 22 | £369.25 |
| Arrow Fencing – KM fence repairs | £942.00 |
| Srewfix – Cable ties | £3.86 |
| Sainsburys – Minutes notebook | £2.25 |
| Printinco – NP printing | £57.60 |
| Pigeon spikes | £21.78 |
| Reg 123 (website domain) | £14.39 |
| Stewart Room Hire 19/7/22 | £36.00 |
| Forget me not Gardens – Little Martins Swale | £400.00 |
| O’Neill Homer – NP Consultation (paid for by grant) | £3630.00 |
| SODC – Dog Bins | £904.18 |
| Scofell | £900.56 |
| Church Room Hire (£40 paid for by Heat Source grant) | £100.00 |
| Bioregional (paid for by Heat Source grant) | £9930.00 |
| Katie Fanstone – Admin support for heat Source project (paid for by Heat Source grant) | £228.75 |

6 Matters for Discussion/Decision

- a) The final draft of the Neighbourhood plan had been circulated to the full Council, the changes suggested at the village presentation have been made, and some more typo and small changes have been submitted,
 Due to the tight time scales required to submit it to SODC, Cllr Gilrass proposed that delegated power to make small changes be given to Cllr Debney, Cllr Harding seconded, and all agreed. Cllr Nielson suggested changes be made to BCS16 5.76, renewable energy to be added to the policy and Reg 14 version be included.
 The Cob wall to be included in the church detail and wording to be clarified on heritage assets so as not to confuse them with listed buildings.
 Cllr Gilrass formally proposed the Council approve the new Neighbourhood plan; Cllr Jackson seconded. Cllr Baines had sent her approval prior to the meeting, 8 votes to approve the plan and one abstain. New plan approved.
 The Council passed on their thanks to Cllr Debney and his steering group for all their work on the Neighbourhood Plan
- b) Cllr Gilrass reported that the first meeting had taken place between the village hall trustees and the appointed architect, and in December the group will be in a position to have a meeting with the PC liaison group to update them on the plans. The structural engineer, quantity surveyor, and

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| | <p>heating engineer have all been appointed and the trustees will liaise with the Clerk to place the purchase orders.</p> <p>c) The financial reports had previously been circulated and Councillor Harding presented the current financial position and the projection for the end of 22/23, but also for end of 23/24. Request for any one off spends for next year were discussed, and also the fact that ongoing costs running to the Council are increasing. Katie to confirm Neighbourhood plan expenditure. Precept and budget to be set next month at December meeting.</p> <p>d) Cllr Gilgrass, Harding and Baines were approved to take on the recruitment of the new Clerk, interviews to take place on Tuesday 6th December.</p> <p>e) Cllr Robson suggested the Council start to look at the speed issues on the A4170, and suggested trying to reduce the speed limit along all the entrances to the village, it was agreed the speeding issue to be added to next agenda and ask Cllr Sudbury for his support on this issue.</p> <p>f) Cllr Gilgrass reported that he has now met with 3 contractors on site to discuss the carpark surfacing and hopes to have all 3 quotes in for the next meeting. He will also be visiting the farm shop in Pangbourne to look at a similar carpark surface, with the bad weather setting in it is hoped to have the work started in the early spring.</p> |
| 8 | <p>Matters for report and inclusion on Octobers Agenda</p> <p>Cllr Davys had been to look at the trees on Watermans Lane and cut down all the dangerous branches, Ms Lee reported that there was some further up the lance that may need attention soon.</p> |

It was agreed that the next meeting of the Council would take place on Tuesday 20th December 2022 at 7.30pm. There being no further business the meeting was declared closed at 9.00pm